



## Minutes of the meeting of the Parochial Church Council

held on 27th March 2023

<b>Present:</b>	Jonathan Ward, Rector	Jackie Barter, Churchwarden
	Jeremy Tagg, Churchwarden	Sybil Andrew
	Marc Bassot	Julia Cernocho
	Lenka Ellmann	Sarah Fletcher
	Sally Munns	Annette Pinnell
	Martin Pinnell	Jeff Seabrook
	Penny Seabrook	Louise Stockdale
	Philippa Tagg	

**1. Apologies for absence & Prayer** - an apology for absence was received from Richard Ford. The meeting opened with prayer.

**2. Minutes of the PCC meeting held on 26th January 2023** - discussion on the Pews would be held later in the meeting. These Minutes were unanimously approved, proposed by Julia, seconded by Marc.

### **3. Finance**

a. **Finance Sub-Committee Report** - no questions

b. **Trustees Report & Financial Statements for year ended 31st December 2022** - any typographical errors please email to Jon/Lenka.

Lenka talked us through the Statement of Financial Activities -

**Income** in FY22 was £149,708 approx. £60,000 lower compared to FY21. FY23 Income is anticipated at FY22 level.

#### **Discussion & questions -**

Lenka to advise what income is included in which category in Financial Statements and on Tax recoverable amount claimed in FY22.

**Expenditure** - FY22 was £150,962. Largest expense was £85,000 to the diocese, followed by allocations of £14,200 and admin gross 9,335. Church also suffered increased utility bills. FY23 expenditure is

expected to be around FY22 level.

Lenka confirmed on the day cash balance of £108K, at reporting date cash balance stood at £99,409.

Debtors on Balance Sheet include Q4 gift aid and Christmas cash collected via Sumup.  
Creditors on Balance sheet included examiner's fee and utility and other bills received after month end.

Restricted funds balance is £103,865 from which SJs balance is £91,850 (represents rebuild cost of premises)

Endowment funds £31,093 this fund includes number of legacies - capital can't be touched but income can be used for maintenance of churchyard.

It was confirmed that the Lighting fund funded the Lighting project.

**Note 13. Trustees** - Lenka confirmed that there were no pension payments

**Note 15.** Lenka confirmed that the value of investments was reduced for 2022.

Lenka to ask examiner to change the Pension wording.

This Report was approved subject to some technical wording changes and typo errors.

The PCC approved the fee of £1,500 to examiner, Philip Landergan.

The APCM will record the PCC's approval to renew agreement with Philip.

Lenka felt that the Income in Q1 FY23 was healthy. There are no new regular givers but the current ones are very faithful.

Jon confirmed that reminders regarding giving have been included in the prayers.

Lenka confirmed that she has continuous support and will pass on the PCC's thanks to Roger, Tim & Margaret.

**Action: Lenka to follow up as recorded above. PCC to email any typo errors.**

#### **4. APCM**

Sarah, Annette & Jeremy need to seek re-election to the PCC. Please ask if anyone else would like to seek nomination. Jon confirmed that people will be approached re possibility of standing for Churchwarden.

**Action: PCC members to consider asking others to seek nomination to PCC**

#### **5. Families Worker**

The document had been circulated to the PCC with no great change. It was pointed out that "First steps

together" does not meet every week, so needs some re-wording. This post will be re-advertised within the next 2 weeks with the aim of starting mid-September. This will be announced to the church. Please keep praying!

After discussion it was agreed to finance the role from the general fund (we do have £90,000 in the bank!), viewing it as an essential part of our everyday ministry. It was noted that some communication was needed for those who felt that they may have been giving towards a Families Worker, even though we haven't yet appointed.

The PCC agreed that we were committed to a three year appointment even if that meant drawing from reserves. It was hoped that if and when an appointment is made, then people may be more likely to increase their financial support.

## **6. Coronation Weekend**

What could we do as a church?

There are local activities happening which we want to support, rather than compete with.

However, it was agreed it would be good:

- i) to serve tea & cake at SJs and screen the coronation service.
- ii) Hold a prayer vigil in church the evening before (the C of E has resources available).

Any other ideas to be communicated to Jon please!

It was noted more generally that the first few weeks of May will be quite busy, including the fair at Blake Park. It was anticipated that Churches Together will put on a hospitality tent, so long as there is broader support across the churches. Jon will discuss at the next Churches Together meeting to establish what is proposed.

**Action: All - suggestions to Jon. Jon to contact Churches Together.**

## **7. Churchwardens' Update**

The Maintenance Plan was circulated before the meeting. There will be a Maintenance Day on Friday 14th April. There are some routine tasks outstanding following the Quinquennial.

This plan was unanimously approved - proposed Philippa, seconded Julia

Jon will keep communication open with Vision Homes regarding their planning application for the development of the Basketball courts

**Action: Jon establish latest position with Vision Homes**

## 8. Safeguarding

Sarah will email to PCC members a copy of the Diocesan Safeguarding policies. (The PCC subsequently agreed by email to adopt these policies for a further 12 months).

No Safeguarding Report for this meeting but Sarah will be preparing a report for the APCM - there are no great changes. Please continue to pray!

**Action: Sarah to email copies of Safeguarding policies to PCC**

## 9. Any other business

Pews - Jeremy will email PCC after speaking with Paul.

The Environment Action group will pay for boards in the churchyard - site to be decided.

Marc reported that the Methodist church in Hawes Lane is due to be closed. It would be good if the building could be turned to some community use. Jon will investigate.

Our first Sunday in the Assembly Rooms will be on Sunday 14th May. Jon will discuss children's activities with the team. Could 14+ be involved with the children? It was planned to have soup at lunchtime to support Christian Aid (this is the start of Christian Aid week).

The Satellites Event for 14+ and the youth overnight camp are in hand – progress will be established at the next Youth Leaders meeting.

Annette made a suggestion - could the first song on Sunday morning be more geared to the children before they go out? Jon will pass this on to musicians.

Louise raised the question of helping our Ukrainian members with translation of songs - this is being investigated and some already use their phones for translation. The preacher of the day would have to decide whether to circulate sermon notes in advance.

Bill is looking into the IT problem we experienced last Sunday.

**Action: Jon & Jeremy - follow-up to issues above.**

## 10. Next meeting - Thursday 15th June.

The meeting concluded with prayer.

Signed .....

Date .....