



## Minutes of the Zoom meeting of the PCC held on

Tuesday 11<sup>th</sup> August 2020

**Present:** Jonathan Ward, Rector  
Sybil Andrew  
Marc Bassot  
Christine Blackburn  
Bill Derham  
Richard Ford  
Sally Munns  
Martin Pinnell  
Jeff Seabrook  
Penny Seabrook  
Amber Stockdale  
Jeremy Tagg  
Karen Williams

**Item 1. Apologies** were received from Lenka Ellmann, Dan Leeves, Sarah Morgan

**Item 2. Prayer** – Jon read a passage from Romans 8, then we had a time of shared prayer.

**Item 3. Minutes of the PCC meeting 6<sup>th</sup> July** – these were agreed subject to a correction on page 2 – “quites” should read “quotes”

**Item 4. Finance** – all documents had been circulated in advance to the PCC

**a. Finance Sub-Committee Report** – after discussion it was agreed to pay this year the usual gift of £450 for the use of Parklands (their current financial position not known), but that this will be reviewed next year depending on the Covid 19 circumstances. Amber will talk with Alison Register. Proposed by Penny Seabrook, seconded by Christine Blackburn.

It was agreed that the £63 excess on Covid 19 receipts for food be donated to the Bromley Food Bank. Proposed by Jeff Seabrook, seconded by Jeremy Tagg.

**Action – Amber to speak with Alison re Parklands. Other monies to be paid over.**

**b. Trustees Report and Financial Statements** – amendments had been made as per the PCC discussion, reviewed by Jeff & Sybil. This was unanimously approved.

**c. Budget – actual & forecast, January-July** – already circulated

**d. SJ.s Fund** – it was confirmed that the figure of £93,200.00 referred to the value of the property. There was a balance in the fund of £4,531.30 but no cash. There was no real change in income and expenditure. Cleaners continued to be paid on a weekly basis.

**e. YPF Fund** – Expenditure this year was £17,811 – some will come from general funds. There was nothing to carry forward. Planned giving will continue but checks will be made as some committed for 2 years only. It was anticipated that there will be a shortfall next year of around £17,000. We would need to go back to the church re this funding. Expenses OK.

**Action – speak to church re this funding.**

e. **General Funds** – total income was projected at £133,299.71. A discussion was held re plated giving not currently possible. This reduced our income by about £7,000, and together with reduced fee and other income of around £3,000 totalled approx. £10,000. It was agreed that the congregation be given details as to how envelope and plated giving can currently be organised by the church. The figure of £2,028.00 (Misce. Building costs) referred to the lighting plans supplied by CES.

A discussion was held as to how the church can manage its finances in the future. We do not know what the response of the church might be when an appeal is put out for increased giving. At the beginning of the year we did know that the budget would not break even so we are not currently taken by surprise.

Re the **Parish share** – there is ongoing discussion between Jon and the diocese re next year's pledge – we currently pay at a higher rate than other local churches and have no income from lettings. It is hoped that this discussion will take place by mid-September.

Re the APCM – has to be held by end of October. How this meeting is held will depend on guidelines – Zoom maybe? There are certain legal demands. No hard copies of documents will be allowed in church, maybe some sent by post, verbally, video – setting out the factual position. What about the timing of these communications?

It was agreed that we want to communicate our financial position to the church before the APCM and how we do this will be decided at the next APCM after discussions with the diocese and the reviews of the Families Worker Post / Learning Leadership have been undertaken.

The pattern of services probably won't change in 2020, we need to examine how to engage those who are on the periphery of church life, there are new people on the discipleship journey.

**Action: Communication of financial issues to church – how? When? Communication to church re plated and envelope giving (early Sept.)**

**Item 9. Reviews – Families Worker**

Amber had her annual review with Jon last week. The PCC then discussed how the review of the role of the Families Worker should look like and how should it be conducted. It was felt it should be structured around the key tasks in the job description, how the long-term vision is being developed. It was agreed that Jon, Marc and Karen form a team to discuss this and Amber will submit a report.

**Learning Leadership** – the PCC felt that they needed more information re this initiative – e.g. accountability, where God is leading Dan, other areas of leadership to be looked at in the coming year. It was confirmed that this is for Dan's benefit, not the church's.

It was agreed that Dan will produce a report to the PCC. on the different areas of his learning. It was noted that there might be some misunderstanding as to the standing of those who embark on the LL scheme. Jon reported that Charlotte is currently examining the possibility of Pioneer Ministry in the diocese – she is meeting with the diocesan vocations team.

**Action: Reports to be produced by next PCC on the Families Worker Role and LL.**

## **Items 5. and 6. - Church/Mission autumn to Christmas; Homegroups.**

There was acknowledgement that our mission hasn't changed but our methods will need to keep adjusting to adapt to the restrictions Covid places on us. Ongoing prayer and thought is required to continue enabling and equipping the church for mission.

Philippa has reported that there seemed to be fatigue in some home groups. We're asking ourselves how we can continue to provide the best support we can within the constraints of regulations.

We are now having to consider what we might do for Christmas, assuming the Covid position is much the same. There hasn't yet been full take up of the 8.30 am Sunday service but it was felt to be a great blessing to those who attended. The 10.00 am on line service will continue and updating of the website is ongoing. The sandwich board re church opening times for private prayer too needs to change and it was noted that regular adjustments to information is an consistent challenge.

It was felt that our building did not allow for children's groups to meet there due to current self-distancing regulations.

**Action: Jon will make adjustment to the sandwich board; ongoing information updates to follow changes.**

**Item 7. Inclusion/Diversity Team** – Penny is currently talking to individuals with experience/interest in this area and in September will have a more open forum. Initially they will be looking at physical/mental disability issues. Other issues will be discussed later, for example isolation, race, ways of helping those with no internet access.

At this stage Jon reported that Julia Cernoch has been accepted for Reader ministry training.

## **Item 8. Wardens' Report**

The 2 companies originally approached to quote for the lighting project had confirmed that they were not interested if they had no part in drawing up the specification. A quote of £74,000 plus VAT had been received from Highwood Electrical in Coney Hall, a response is awaited from a third company. When this is received we will need to make a decision, but CES is currently the favoured bid. An e-mail re this will be sent to the PCC.

At this stage we can still apply for the diocesan faculty – this has been prepared and the architect will be asked to check it over.

Possible funding – Jon will circulate an invitation to any with such expertise.

The fire extinguishers and phones have been checked.

Thanks were expressed to Bill and Jeremy for all their hard work.

**Action: Churchwardens – email to PCC re decision on lighting quote; Jon to circulate a letter to the church asking for people with expertise in funding applications.**

**Item 10. Safeguarding-** The Officers' report had been circulated to the PCC. There were no comments but appreciation was expressed regarding their continued vigilance.

**Item 11. Any other business** – information was given re the current activities at SJ's but it was confirmed that it was not yet known when it could be fully open for people to visit.

**Item 12. Next meeting** – Tuesday 22<sup>nd</sup> September. **Jon will send letter out to PCC**

**members confirming this date.**

Signed ..... Date .....